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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Authorize Signature of City Administrator on  
Taxiway Project Change Order**  
DATE: October 27, 2021

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### **Background:**

The paving of the taxiway and its connectors has been completed. Per FAA requirements, permanent markings cannot be placed on the new asphalt until 30 days after paving is complete. Given the lateness of the year, that would mean that markings cannot be placed until the end of November and then there would be issues with air temperature.

The FAA will not allow reopening of the airport without pavement markings (centerlines, hold lines), therefore temporary markings are required. KLJ has prepared a change order which the FAA has approved as the expenditure is AIP eligible. Temporary markings are planned to be installed Friday to allow the airport to reopen.

### **Recommendation:**

Staff recommends authorizing the City Administrator's signature on Change Order #1 to allow for the placement of temporary taxiway markings.